

**ROMLUS CENTRAL SCHOOL
ROMULUS, NY 14541**

**BOARD OF EDUCATION REGULAR MEETING MINUTES
MARCH 26, 2013
7:00 P.M. – BOARD CONFERENCE ROOM**

PRESENT: Robert McCann – President; Seth Brandow – Vice President; Rebecca Jessop; Timothy Kuryla; Kara Mapstone; James O. Somerville (Arr. 7:30 p.m.)

ABSENT: Thomas Wilson

OTHERS PRESENT: Nancy Zimar – Interim Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager; Martin Rotz – PK-8 Principal; Michael Pane – Athletic Director; Christopher Puylara – RFA President; Amanda Pundt – RFA Vice President; Bernard Wegman; Colleen Cook; Participation in Government Students; Julie Anderson – FLTIMES Reporter

1. OPENING

1.1 Call to Order – By Mr. McCann at 7:00 p.m.

1.1.1 Pledge to the Flag

1.1.2 Public Comments *Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his designee.

Mr. Wegman stated his ‘reflections’ on the school’s reduction in staff situation, requesting the BOE to be cognizant of not only emotions of all staff members but also be aware of the students that we serve.

2. INTERSCHOOL ACTIVITIES

SHARED FALL SPORTS DETERMINED

2.3 Announcements and Reports

2.3.1 Fall Athletic Decisions – Michael Pane

2.3.1.1 To accept the recommendation of the Athletic Director to combine the Following Fall sports with South Seneca Central School:

- . Golf – JV/Varsity levels with RCS hosting
- . Boys’ Soccer – Modified A/Varsity levels with RCS hosting
- . Football – Mod A/Varsity with SSCS hosting
- . Volleyball – Mod A/JV/Varsity with SSCS hosting
- . Girls’ Soccer – Mod A/Varsity, RCS only

Moved: Mrs. Mapstone
Approved: Unanimously

Seconded: Mr. Kuryla

SPORTSMANSHIP AWARD GRANTED

- 2.3.1.2 Congratulations to Tally McDonald who played in the Section 5 Ronald McDonald All Star Basketball game. Only two athletes were chosen to do so from Fingerlakes West. Additionally, she also received the Sportsmanship Award for that game.

SECOND GRADE SLO'S

- 2.3.2 Second Grade Student Learning Objectives – Colleen Cook, Michelle Mason
Ms. Cook presented (in Mrs. Mason’s absence) an overview of the ELA and Math new learning objectives (SLO’s) for 2nd grade students which are the expected outcomes of their level of knowledge at the end of an instructional period. SLO’s are aligned with mandated Common Core Learning Standards. She reviewed her student’s progress as well as Mrs. Mason’s student’s progress relative to learning content, assessments used to measure accomplished goals and how the statistics will help prepare students for grade growth, development, and readiness. Ms. Cook reported that students have made “good progress.”

3. REPORTS TO THE BOARD

3.2 Announcements and Reports

3.2.1 President’s Report

3.2.2 Board Members Forum

3.2.3 Superintendent’s Report

STRAW VOTE DATE DETERMINED

- 3.2.3.1 Mrs. Zimar mentioned that NYSED has submitted their timeline for the RCS and SSCS Merger process. The Advisory Referendum (Straw Vote) will be held September 17, 2013.

3.3 Other Items

- 3.3.1 Board of Education Candidacy Petitions due April 22, 2013 by 5:00 P.M. in the Office of the District Clerk

4. BUSINESS OFFICE REPORTS APPROVED BUDGET RESERVES, ETC.

4.1 Resolutions

- 4.1.1 To act upon the recommendation of the Superintendent to adopt the 2013-2014 School Budget at \$10,626,612.00

Moved: Mr. Brandow

Seconded: Mrs. Mapstone

Approved: Five affirmative votes. Mr. Somerville voted nay. Mr. Wilson was absent.

- 4.1.2 To act upon the recommendation of the Superintendent to approve the Capital Reserve Fund – Purchase of Buses

Moved: Mr. McCann

Seconded: Mr. Brandow

Approved: Five affirmative votes. Mr. Somerville voted nay. Mr. Wilson was absent.

4.1.3 To approve the purchase of BOCES services as outlined in the approved 2013-2014 school budget.

Moved: Mr. Brandow

Seconded: Mr. Kuryla

Approved: Unanimously

ADOPTED BUDGET RESOLUTION

4.1.4 To act upon the recommendation of the Superintendent to adopt the following resolution for the Annual Public Hearing, Budget Vote, Capital Reserve Funding for Purchase of Buses, Bus Purchase, Funding of a Library, and Board of Education Election:

NOTICE IS HEREBY GIVEN, that a Public Hearing of qualified voters of the Romulus Central School District, Seneca County, Romulus, New York will be held in the High School Library of the Romulus Central School, 5705 Route 96, Romulus, Seneca County, New York on Tuesday, May 14, 2013 at 6:30 p.m. prevailing time for the purpose of discussion of the expenditure of funds and the budgeting thereof.

AND, FURTHER NOTICE IS HEREBY GIVEN, that voting to fill two (2) vacancies on the Board of Education, voting on the Budget, voting to fund the Capital Reserve Fund for the Purchase of Buses, voting to purchase one (1) school bus, and voting to collect additional monies for the Edith B. Ford Memorial Library, Ovid, New York, will be held on Tuesday, May 21, 2013. Voting by machine will be in the North Entrance Lobby of the Romulus Central School building, 5705 Route 96, Romulus, New York 14541, and polls will be open between the hours of 12:00 noon – 9:00 P.M. Only qualified voters will be permitted to vote. **PROOF OF RESIDENCY WILL BE REQUIRED.**

AND, NOTICE IS ALSO GIVEN, that petitions to nominate candidates for the office of member of the Board of Education must be filed with the District Clerk no later than 5:00 P.M. on Monday, April 22, 2013. There are two (2) vacancies to be filled on the Board of Education; each vacancy is for a three (3) year term of office. The incumbents are:

Timothy Kuryla

James O. Somerville

Petitions to nominate a School Board member may be obtained at the District Clerk's Office, Romulus Central School, 5705 Route 96, Romulus, New York 14541, Monday through Friday, exclusive of legal holidays, between the hours of 8:00 A.M. and 4:00 P.M. Each petition must be directed to the Board Clerk, must be signed by at least twenty-five (25) qualified voters of the District, must state the name and residence of each signer, and the name and residence of the candidate.

AND, NOTICE IS ALSO GIVEN, that a copy of the statement of the amount of money which will be required to fund the School District's budget for

2013-2014, exclusive of public monies, may be obtained by any resident of the District during business hours beginning May 7, 2013, except Saturday, Sunday, or holidays, at the District Clerk's office.

AND, NOTICE IS ALSO GIVEN, that the Board of Education of the Romulus Central School District, Seneca County, is hereby authorized and directed by the New York State Board of Real Property Services Law, Chapter 258 of the Laws of 2008, Section 495, to annex an Exemption Report to the School District tentative/preliminary budget, and to the final budget. The Report will show the amount of the total assessed value of the final assessment roll(s) used in the budgetary process that is exempt from taxation.

AND, NOTICE IS ALSO GIVEN, that the Board of Education of the Romulus Central School District, Seneca County, is hereby authorized and directed to establish a reserve fund pursuant to Education Law Section 3651, which shall be known as the "Capital Reserve Fund – Purchase of Buses", for the purpose of financing, in whole or in part, the purchase and replacement of vehicles for the transportation of District students, including all costs incidental to the acquisition thereof, as permitted by Local Finance Law. The ultimate amount of such reserve fund shall not exceed one million seven hundred thousand dollars (\$1,700,000 dollars) plus amounts earned on deposit on reserve funds. The probable existence of said reserve fund shall be ten (10) years, but the fund shall continue in existence for its stated purpose until liquidated according to Education Law. The source from which funds shall be obtained for said reserve fund shall be from liquidation of the current Bus Purchase Reserve Fund and current and future unappropriated fund balances from the General Fund as directed by the Board of Education. No monies can be expended from the Bus Purchase Reserve Fund without voter approval.

AND, NOTICE IS ALSO GIVEN, that the Board of Education of the Romulus Central School District, Seneca County, is hereby authorized and directed to withdraw from the Capital Reserve Fund – Purchase of Buses a sum of money not to exceed one hundred and twenty thousand dollars (\$120,000) for the purchase of one (1) 66-passenger school bus for the transportation of District students, said amount to be expended in the 2013-2014 fiscal year.

AND, NOTICE IS ALSO GIVEN, that the Board of Education of the Romulus Central School District, Seneca County, is hereby authorized and directed to collect an additional \$499 annually for a maximum amount not to exceed \$3,649 annually for the operation of the Edith B. Ford Memorial Library through the levy of a tax on the taxable property of said School District.

AND, NOTICE IS ALSO GIVEN, that applications for absentee ballots will be available April 23, 2013 at the Office of the District Clerk, Romulus Central School, 5705 Route 96, Romulus, New York 14541 during school

business hours. Such applications must be received by the District Clerk at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk no later than 5:00 P.M. prevailing time on Tuesday, May 21, 2013. A list of all persons to whom absentee ballots were issued will be available for public inspection during regular business hours at the District Clerk's office.

Moved: Mrs. Jessop

Seconded: Mr. Kuryla

Approved: Unanimously

6. PERSONNEL

POSITIONS EXCESSED, REDUCED

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 To act upon the recommendation of the Superintendent to approve the reduction in force recommendations: **BRIAN HEFFRON EXCESSED**

6.1.1.1 To eliminate one (1) position in the English tenure area due to economic reasons and the re-configuration of the Middle School to a 7-12 or Junior/Senior High School, effective June 30, 2013. The Board of Education has determined that **Brian Heffron is the least senior teacher in the English tenure area of the English Department and such teacher will be excessed, effective June 30, 2013.** Mr. Heffron's services shall be **placed on the Preferred Eligibility List** of the District in accordance with Education Law.

Moved: Mr. Brandow

Seconded: Mr. Kuryla

Approved: Unanimously

MELINDA SCHILLINGER EXCESSED

6.1.1.2 To eliminate one (1) position in the Speech & Language tenure area due to economic reasons, effective June 30, 2013. The Board of Education has determined that **Melinda Schillinger is the least senior Speech and Language Therapist in the Special Education Department and such Therapist will be excessed, effective June 30, 2013.** Mrs. Schillinger's Services shall be **placed on the Preferred Eligibility List** of the District in accordance with Education Law.

Moved: Mr. Somerville

Seconded: Mr. Brandow

Approved: Unanimously

KATRINA HARRIS-MAXWELL EXCESSED

6.1.1.3 To eliminate one (1) position in the School Social Worker tenure area due to economic reasons, effective June 30, 2013. The Board of Education has determined that **Katrina Harris-Maxwell is the least senior Social Worker within the School District and will be excessed, effective June 30, 2013.** Mrs. Harris-Maxwell's services shall be **placed on the Preferred Eligibility List** of the District in accordance with Education Law.

Moved: Mr. Brandow

Seconded: Mr. Kuryla

Approved: Five affirmative votes. Mrs. Jessop voted nay. Mr. Wilson was absent.

VICTORIA MC CUSKER TIME REDUCTION

6.1.1.4 To reduce the following 11-month positions:

- 6.1.1.4.1 Victoria McCusker, Guidance Counselor, from twenty (20) Summer days to seven (7) Summer days to be flexibly scheduled as needed with approval from the 7-12 Principal, effective July 1, 2013.

Moved: Mr. McCann
Approved: Unanimously

Seconded: Mr. Brandow

STEVEN DOLAN TIME REDUCTION

- 6.1.1.4.2 Steven Dolan, School Psychologist, from twenty (20) Summer days to five (5) Summer days to be flexibly scheduled as needed with approval from the K-6 Principal, effective July 1, 2013.

Moved: Mr. Brandow
Approved: Unanimously

Seconded: Mr. Kuryla

JOSEPH M. KELLY TIME REDUCTION

- 6.1.1.4.3 Joseph M. Kelly, CSE Chairperson, from twenty (20) Summer days to zero (0) Summer days, effective July 1, 2013.

Moved: Mr. Kuryla
Approved: Unanimously

Seconded: Mr. Brandow

DALLAS GABLE APPOINTED CUSTODIAN

6.2 Resolutions in Regard to Support Staff

6.2.1 To act upon the recommendation of the Superintendent to approve the following:

- 6.2.1.1 Dallas Gable, Jr. as Custodian, effective March 29, 2013, pending NYSED fingerprinting clearance, a 12-month, 2,080 hour per annum, one-year probationary appointment at a salary of \$13.25 per hour with benefits as provided under the CSEA Collective Bargaining Agreement.

Moved: Mr. Somerville
Approved: Unanimously

Seconded: Mr. Kuryla

MARTIN ROTZ LEAVE OF ABSENCE

6.3 Resolutions, Other

- 6.3.1 To authorize Martin Rotz's one-year Leave of Absence from the position of Elementary/Middle School Principal, effective July 1, 2013 through June 30, 2014 and to appoint Martin Rotz as Interim Superintendent, effective July 1, 2013 through June 30, 2014 at a salary and benefit schedule to be negotiated.

Moved: Mrs. Mapstone
Approved: Unanimously

Seconded: Mr. Kuryla

BUDGET/BOE ELECTION VOLUNTEERS APPOINTED

6.3.2 To act upon the following recommendation:

- 6.3.2.1 To appoint the Inspectors and Clerks for the May 21, 2013 Annual Budget Vote and Board of Education Election:
. Joseph St. Thomas, Chairperson

- . Joyce Colegrove, Assistant Chairperson
- . Carol Cooper; Alpha Gibbs, Barbara Hammond, Bernadette Payne,
- . Joan Teichner

Moved: Mr. Brandow
Approved: Unanimously

Seconded: Mr. Kuryla

10. EXECUTIVE SESSION

EXECUTIVE SESSION

10.1 Discussion of matters leading to the employment, promotion, demotion, discipline, suspension, or removal of a particular person. Mr. Rotz was invited to attend.

Moved: Mr. Kuryla
Approved: Unanimously at 8:15 p.m.

Seconded: Mrs. Mapstone

A motion was offered to adjourn out of Executive Session at 9:15 p.m.

Moved: Mrs. Mapstone
Approved: Unanimously

Seconded: Mrs. Jessop

11. ADJOURNMENT

ADJOURNMENT

A motion was offered to adjourn at 9:20 p.m.

Moved: Mrs. Jessop
Approved: Unanimously

Seconded: Mr. Somerville